

**PARKS AND RECREATION BOARD MEETING MINUTES
December 5, 2023**

Heather Carmona, Chairperson, called the meeting to order at 6:30 pm at 851 South Eton.

MEMBERS PRESENT: Heather Carmona
Susan Collins
Sarah Kupczyk
Pam Graham
Anne Lipp
John Rusche
Steve Sweeney

MEMBERS ABSENT: None

STUDENT REPRESENTATIVES PRESENT: Archie Reynolds, Seaholm High School

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ADMINISTRATION: Carrie A. Laird, Parks and Recreation Manager
Nick Dupuis, City Planning Director
Leah Blizinski, City Planner
Connie J. Folk, Recreation Coordinator

PRESENTERS: Paul Urbiel, McKenna

GUESTS: Joe Wrobel and David Young

ANNOUNCEMENTS, INTRODUCTIONS OF GUESTS & CHAIRPERSON COMMENTS:

Lipp announced that the Figures Skating Club of Birmingham (FSCB) will be having their Holiday Show on Sunday, December 10, 2023 at 1:10pm-2:30pm.

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:

No items presented

APPROVAL OF THE MINUTES:

It was moved by Rusche, seconded by Sweeney, to approve the minutes of the Tuesday, November 14, 2023 regular meeting as amended.

Ayes,

Heather Carmona, Susan Collins,
Pam Graham, Sarah Kupczyk, Anne Lipp,
John Rusche and Steve Sweeney

Nays,

None

Absent,

None

UNFINISHED BUSINESS:

No items presented

NEW BUSINESS:

No items presented

MISCELLANEOUS COMMUNICATIONS:

1. Letter received from Bob Gibbs, dated October 24, 2023.
No action was taken.

REPORTS FROM STAFF:

Parks and Recreation Master Plan Update

Urbiel from McKenna discussed with the Parks and Recreation Board members the public comments that were received during the 30-day public review period.

Urbiel stated that the Parks and Recreation Master Plan will be updated as appropriate with the public comments.

PM Laird reminded the Parks and Recreation Board as the city develops parks there will be an opportunity for input on what features will be included in the parks.

Graham stated that the public comments really embrace the ideas of accessibility, walkability and sustainability.

At the December 18th City Commission meeting, the McKenna team will present the revised draft to City Commission. The required Public Hearing will also be noticed in anticipation of that meeting and take place on December 18th; the Commission may adopt the Plan that same evening.

Carmona reaffirmed that the Parks and Recreation Master Plan will be reviewed and could be adopted at the Monday, December 18, 2023 City Commission meeting.

ITEMS FOR NEXT MEETING:

1. Nomination of 2024 Parks and Recreation Board Chairperson/Vice-Chairperson at the January 9, 2024 meeting.

Carmona stated the next regular meeting will be held on Tuesday, January 9, 2024 at 6:30 pm, at 851 South Eton.

Chair Carmona adjourned the meeting at 7:01 pm

Connie J. Folk, Ice Arena and Facilities Superintendent

approved